

# MINUTES

## FAIRFIELDS SCHOOL & NURSERY PTFA

---

19.10.17 1.40pm | *Meeting called to order by* Lucy & Lorraine

---

### In Attendance

---

Lucy Bridgeman (Joint Chair)

Lorraine Lowne ( Joint Chair)

Keri Lloyd (Marketing)

Nicola Richardson

Maria Volpe

Daniela MacDonald

Jo Ricouard

Kerry Fletcher

Nicole Guerra-Haselden

Deb Wiseman

Becky Davey

Chris Mouskoundi

Nicola Griffiths

Martin Brent

Clare Powell

Elena Acceleanu

---

### Apologies

---

Kelly Thurwell

Kelly Colley

Amy Schooling

Carla Saunders

Carly Hackett

Caroline Winston (Secretary)

Debs O'Driscoll (Treasurer)

Emma Hickman

Georgia Nicolaou

Jo Davies

Kelly Bartholemew (Assistant Treasurer)

Kurstie Crabb  
Laura Hackett  
Louise Bickerton  
Louise Warren  
Natalie Stukins  
Katie Bunyan  
Gina Costa  
Jenny Adams  
Jade Rayment

---

## Actions from last meeting

---

- Charity- Deb O'Driscoll is going to research and then together with Mr Gaidoni and members of the committee apply for charitable status. At least three trustees need to be appointed
- Display Board- We have a new display board at the first entrance to the school (Little Fields entrance). We have also managed to secure a second one by the junior gate. Things to be displayed will include a list of who is who (officers, committee and class reps), the most recent newsletter, money raised, how to get in touch and dates to remember.
- PTFA tab- Mr Gaidoni is currently working on the PTFA tab. This will stand alone down the left-hand side of the Fairfields home page. It will have information like recent newsletter and minutes of meetings.
- Facebook Page- We now have an amazing 285 members on the Facebook page. The page will be used to update parents on a regular basis and reminders will be put up too I.E, non uniform days, schools trips etc. We will try and pin the latest minutes and newsletters to the top of the Facebook page.
- Newsletter update- Keri has finished the newsletter and it is going out today. There will also be a letter attached requesting decorated jars for the fete and the logo competition. Copies will also be put in the foyer.
- Logo Competition- The school currently have a competition on, to design the new logo for the PTFA. Deadline is November 3<sup>rd</sup> at 3.30pm.
- PTFA Email- Mr Gaidoni is also working on this. This can be used for parents and carers to ask any questions regarding the PTFA.

---

## Disco Feedback

---

- Our last disco raised £908.79p and will be used for new school football kits, goals and a new stage for the nursery.

## Broxbourne lottery

- Nicola Griffiths discussed the new lottery scheme by our local council and distributed some leaflets detailing more information. The tickets are £1 each and 50p per ticket will be donated to the school's fund. The draw is once a week and open to all. Lucy will check with Mr Gaidoni to see if we can nominate the school as a good cause and if we get the go ahead Lucy will set up.

**Action: Lucy Bridgeman**

### Easyfundraising.co.uk

- Lucy discussed the website, which gives cashback for items bought through it. Lucy will ask Mr Gaidoni if we are allowed to sign the school up and if so will do so.

**Action: Lucy Bridgeman**

### Christmas Fete

- Xmas fete- Friday 17<sup>th</sup> November 3.30 pm- The schools main hall we be used for the fete. We have also managed to secure use both rooms in the Art block for Father Christmas and fun Christmas activities. We will have a raffle ticket queuing system to see Father Christmas. We have a few outside stalls booked such as Teddy-Tastic, test your strength, candy floss, cards and hair bows. We will need lots of help on the day to set up, run stalls, clear up etc. Any help is very much appreciated.

### Event and stall knowledge capsule

- Lucy mentioned having an evaluation sheet of each stall after the event that will help with next year's fete. It was agreed that this would be a good idea. Lucy will print out and provide these for each stall.

**Action: Lucy Bridgeman**

---

### Next Meeting

---

Friday 3<sup>rd</sup> November 2017, Cheshunt Football Club 19.00